

Beamont Collegiate Academy
Local Governing Body with C&L focus
Monday 09 October 2023 4.30-6.30pm
at the Academy



MINUTES – PART I

Present: E Blackburn, Z Conroy, M Eccleston, G Harris (Principal), H Jones, L Perks, S Whatmore (Chairperson), C Heesom (Clerk)

In attendance:

S Mullen, Vice Principal, D Roche, Assistant Principal, S Charnock, Associate Assistant Principal, M Roberts, Associate Assistant Principal

1	<p>WELCOME AND INTRODUCTIONS – CHAIRPERSON The Chairperson welcomed all governors, staff and students to the meeting.</p>
2	<p>STUDENTS’ PERSPECTIVE GH provided governors with a summary of the trip and talked about educational experiences it would provide for our students in science, technology, engineering and mathematics (STEM) to help equip them with the skills they need to succeed in the workforce and to hopefully encourage, stimulate and prepare students for a career in the fields of STEM.</p> <p>Students who took part in the USA STEM trip provided governors with a verbal summary of their trip. Students welcomed the opportunity to talk to governors about their experiences, from a cultural and learning perspective. During their visit students were involved in the following activities;</p> <ul style="list-style-type: none"> • Whale Watching in the Atlantic Ocean, including a visit to the Boston Aquarium • DNA sequencing in the MIT laboratories • Visit to the Robotics laboratory at iRobot • Yankee Stadium to watch the NY Yankees baseball team • Work with Central Park Rangers to look at the ecology of the park • Visit to the Empire State Building • Visit to 9/11 Museum and Ground Zero <p>A Q&A session followed the presentation. Governors thanked students and acknowledged what a fantastic personal and learning opportunity the trip provided for our students.</p>
3	<p>APOLOGIES FOR ABSENCE – CLERK Apologies for absence were received from G Porter. Accepted.</p>
4	<p>DECLARATION OF INTEREST – FOR GOVERNOR ACTION The Clerk reminded governors to;</p> <ul style="list-style-type: none"> • Complete all Declarations and Confirmation(s) on their GovernorHub account (Declarations of Interest must be confirmed either by adding them or clicking ‘I have no interests to declare) • Complete any training sections on their Governorhub account. <p>Governors were asked to contact the clerk if they are experiencing any difficulties in actioning the above.</p>
5	<p>MEMBERSHIP – CLERK Governors formally welcomed Emma Blackburn onto the full governing body.</p> <ul style="list-style-type: none"> • Emma Blackburn. Term of office – 4 years. Clerk to update GovernorHub accordingly. • M Eccleston, term of office expiry date 23/11/2023. Re-appointment on a 12 monthly basis proposed and agreed. Clerk to update GovernorHub accordingly.
6	<p>STUDENT DESTINATION DATA 2023 COHORT – S CHARNOCK Governors were reminded of the statutory requirement for all schools/LA’s to accurately record the destinations of school leavers for 3 years after they leave year 11 and how this information can be</p>

	<p>used to improve careers provision and outcomes for young people. SC confirmed all of the 2023 cohort have been placed for September. 18 students are still to register and the DfE will notify the academy of their destination route once confirmation of places has been recorded.</p> <p><i>Governor challenge. SW asked if any BCA students have accessed apprenticeships? SC advised no individual data is currently available and she was therefore unable to confirm the number of students who have opted for an apprentice route. Action: SC to provide governors with individual destination details once known.</i></p>
7	<p>KS3 MATHS: WHITE ROSE MATHS (WRM) SUMMARY – M ROBERTS</p> <p>MR explained the rationale behind implementing WRM to Year 7 students at BCA. WRM is already used within other TCAT schools and aims to secure stronger outcomes for students in mathematics. WRM is a 'small steps' curriculum which teaches students the granular components of what they need to know and are able to do at KS3. MR provided governors with a summary of the review. Governors were provided with the findings of the review and noted most actions were on-going. The WRM scheme will be rolled out to year 8 students in September 2024 and then to Year 9 students in 2025/26.</p> <p><i>Governor challenge</i> <i>ME asked if the implementation of WRM was non-negotiable within TCAT? MR replied yes and outlined how BCA will benefit from introducing the scheme to Year 7 students only instead across whole school as this will enable it to be taught more consistently within the department. An example the use of WRM is the teaching of simplifying algebraic expressions. Text books will be purchased for Year 7 students to support learning.</i></p> <p><i>LP queried whether learning through text books could have a demoralising impact on SEN students? MR said text books would be introduced to provide staff with an additional resource for use of student practice.</i></p>
8	<p>TEACHING CPD PRIORITIES 2023 – D ROCHE</p> <p>DR summarised the content of the CPD calendar and explained to governors how the CPD offer aims to address the T&L Priorities for the year by:</p> <ul style="list-style-type: none"> • Developing strategies around checking understanding for all pupils, to improve the accuracy of teacher decision making in lessons and be more adaptive to pupil needs. • Developing opportunities for pupils to spend more time practicing their subject independently through a range of means; creating the conditions for practice, classroom talk and guided practice leading to independent practice. • Sustaining and maintaining the work undertaken in previous years relating to reading, assessment, behaviour management and inclusion. <p><i>Governor challenge</i> <i>SW said there is evidence of how IE is now embedded within the academy and queried how ECT's are encouraged to embrace it? DR explained how ECT's don't necessarily follow the same timeframe as an experienced teacher, with adaptations made if necessary, for example there is an option to complete over 2 years if appropriate. Evidence confirms all teachers are engaged with the process. The framework within the meeting structure includes pedagogy, coaching and evidence based practice. Many of the better examples from last year had a very clear focus, for example SEND or higher attaining students as part of a whole class. The process is slightly adapted for Teaching Assistants (TA's) and is more specific to their area. Support staff do not follow this process.</i></p>
9	<p>YR11 ESTIMATES AND OUTCOMES STRATEGY/ROADMAP – S MULLEN</p> <p>SM provided governors with a summary of the breakdown of Yr11 estimates. Subjects at grade 4 have been set challenging estimates of FFT5 and 20 apart from RS. At grade 5 and 7 more subjects have been set FFT20 than FFT5 due to historical performance at these benchmarks. SM explained the rationale of how subject estimates have been set against FFT benchmarks and how a drop in grades 7-9 were as a result of many on-going attendance and mental health issues. Data is repeatedly scrutinised and red flags are addressed as a priority. Additional attendance measures to support the re-engagement of number of students has been successful with 9 students currently</p>

following bespoke timetables to encourage regular attendance to school. However, attendance remains a priority within the academy and is being proactively addressed through a number of different strategies.

Last week students and parents were invited to a Year 11 Parents event in a bid to prepare students for GCSE success next year. The evening allowed parents and students to access revision techniques, strategies and practices. Staff talked about the importance of early revision and how parents can support and encourage their child to fulfil their expectations in their final year at the academy. Students also have access to a substantial number of revision and intervention classes during half-term. Dailey afterschool subject booster sessions are offered and are well attended.

Governor challenge

Governor's queried if the academy was confident that estimates will be achieved?

SM explained This year the summer timetable for 2024 is indicating numerous days where there will be 2 or even 3 examinations on one day. The latter is concerning and we will have to plan for how best to support this. We also felt students lost momentum when faced with 2 on one day in 2023 and so will need to ensure students have the exam resilience.

10 STUDENTS LEAVING SCHOOL ROLL 09/22 – 09/23. STANDARD AGENDA ITEM

Governors were provided with an updated list of students who had left the school's roll. This included student name, year group, reason for leaving the school and their new destination.

Enrolment Status	Reason for Leaving	Total
Single Registration	In year transfer - Maintained school	28
Single Registration	Elective Home Education	9
Single Registration	Left Country	3
Dual Registration (Subsidiary)	End of phase transfer - Maintained school	8
Single Registration	Permanent Exclusion	1
		49

Governor challenge

SW queried the number of students whose parents have elected to 'home educate' their child(ren). GH explained how the number of children who are known to be electively home-educated has been increasing significantly nationally year on year, even before the pandemic, and how parents now feel on-line learning is a preferred option for their child. BCA have made it clear to a number of parents who have removed their child(ren) from the school roll in favour of elective home education that they are of the opinion that on-line learning is not in the best interest of their child(ren) and have expressed its concerns to the local authority who are responsible for the monitoring of students once they become off roll.

11 ELECTION CHAIR 2023/24

Taking into consideration on-going succession planning discussions, this item has been postponed until 20 March 2024.

12 STRATEGIC PRIORITIES 2023-25 – G HARRIS

Mr Harris outlined the 2023-2025 strategic priorities for BCA. Mr Harris drew governors' attention to the provisional Progress 8 score for 2023 and explained how these scores had been reached. All indicators of the previous 2 year cycle remain strong.

Overall: +0.21 (above national average)

English: +0.05

Maths: +0.01

Ebacc: + 0.23

Open: + 0.44

High Attaining Pupils (HAPs): +0.24

MAPs: +0.11

LAPs: +0.41

Disadvantaged pupils: +0.09

	<p>Mr Harris explained how the hard work of Mrs Mullen and Mr Reynolds has ensured there are no outliers at BCA. P8 figures have been celebrated with staff and noted how headline groups are performing well in all areas. Governors acknowledged this excellent set of figures.</p> <p>PAP – Mr Harris explained the rationale behind each target and how they will be measured and evidenced. Governors noted how improved leadership within SEND will ensure better outcomes for our SEND students. Attendance remains a concern for a number of stubbornly resistant students and this is being addressed and managed within the attendance department.</p> <p>Action: Clerk to add PPT to governorhub.</p>
13	<p>TCAT SCHEME OF DELEGATION (effective date 01/09/2023)</p> <p>Governors discussed and noted the relevant descriptions that define the roles of different groups and individuals (outlined on P1) and acknowledged accountability, responsibilities and the decision-making expectations of the LGB. Governors were asked to familiarise themselves with and to digest the contents of the whole documents.</p> <p>Constitution of the governing body Current vacancies Co-opted governors x 2 Parent governors x 1</p>
14	<p>TERMS OF REFERENCE</p> <ol style="list-style-type: none"> i. TCAT Terms of Reference (TOR) for the Trust Board – Noted. ii. TORs for the LGB of TCAT – governors noted and approved all TORs. Reference was made to section 2 'Constitution of the LGB'.
15	<p>MINUTES OF THE AUTUMN TERM EXTRA ORDINARY LGB MEETING</p> <p>Governors approved the draft Part I minutes of the Local Governing Body meeting held on 19/06/2023</p> <p>Governors approved the draft Part I minutes of the Extra Ordinary Local Governing Body meeting held on 11/09/2023</p> <p>MATTERS ARISING</p> <p>Governors' attention was brought to the action log. Governors noted all actions from the previous LGB meetings mentioned above have been actioned.</p>
16	<p>REVIEW OF THE GOVERNORS CODE OF CONDUCT 2023 – PRINCIPAL</p> <p>For noting and discussion.</p> <p>Governors were asked to ensure the relevant compliance section listed below is completed on Governorhub;</p> <ul style="list-style-type: none"> • Code of Conduct 09.10.23 (see declarations & confirmations tab).
17	<p>GOVERNORHUB – COMPLIANCE</p> <p>Governors are asked to ensure relevant compliance sections listed below were completed on Governorhub;</p> <ol style="list-style-type: none"> 1. Declaration of Interests must be confirmed either by adding them or clicking 'I have no interests' (see declarations & confirmations tab) 2. KCSIE – Governors to confirm document read (see declarations & confirmations tab) 3. Governors to confirm they have completed the on-line Safeguarding training see (declarations & confirmations tab) 4. Governors to confirm all training courses they have completed prior to 2023-24 (see training tab)
18	<p>POLICIES</p> <p>Governors are asked to take the policies as read. All amendments are shown in Red. Where there are no substantive changes to a policy, changes are shown for information purposes only. Only changes requiring clarification will be explained to governors.</p>

i. Policies and procedures delegated by the TRUST to academies

- (a) SEN(D) – C Rixham confirmed there were no substantive changes to this policy. Noted.
- (b) Relationships & Sex Education (RSE) – L Burrows. Substantive changes shown in red. C/F to next meeting 20/11/23.
- (c) E-Learning. D Roche confirmed there were no substantive changes to this policy. Noted.
- (d) Assessment & Reporting – S Mullen. No changes. Noted.

BCA PROTOCOLS DOCUMENT

Governors are asked to note the contents of the document C/F to next meeting 20/11/23.

19 AoB