

# Beamont Collegiate Academy

## Local Governing Body with C&L focus

### Monday 23 March 2026 4.30-6.30pm at the academy



## C&L MINUTES – PART I

Present: L Perks (Chairperson), P Greenhalgh (Principal), D Coyne, S Whatmore, T Faulkner, C Heesom (clerk)

In attendance: S Charnock, A Viar, J Hackney

1	<p><b>WELCOME TO THE NEW CHAIRPERSON – CLERK</b></p> <p>The Principal and outgoing Chairperson welcomed Lauren Perks, newly elected Chairperson (term of office – 1 year) to the meeting and wished her every success in her new role.</p> <p>The new Chairperson formally recognised and thanked Mr Whatmore for his hard work, commitment, and dedication to BCA during his 5 year tenure as Chairperson. His reappointment as a community governor at BCA was acknowledged. It was noted that his commitment in his role as community governor will be reviewed in September 2026.</p>
2	<p><b>WELCOME AND INTRODUCTIONS</b></p> <p>The Chairperson welcomed all governors and Mr Tom Faulkner to the meeting. It was noted that Mr Faulkner’s appointment to the governing body will be formally recorded under Agenda Item 6 – Membership.</p>
3	<p><b>APOLOGIES FOR ABSENCE – CLERK</b></p> <p>Apologies for absence were received from</p> <ul style="list-style-type: none"> <li>• H Jones – Work commitments. Approved</li> <li>• S Crossan – Visiting her new school. Approved</li> </ul> <p>E Blackburn. No apologies were received. Noted.</p> <p><b>Action: Clerk to contact governor.</b></p>
4	<p><b>DECLARATION OF INTEREST – CLERK</b></p> <p>There were no declarations of interest. Noted.</p>
5	<p><b>MINUTES OF THE PREVIOUS LGB MEETING – CHAIR</b></p> <p>The Chairperson proposed that the Part I minutes of the Autumn Term LGCB meeting held on 24/11/2025 were a true and accurate record and be accepted as read. The minutes were seconded by D Coyne. Minutes approved.</p> <p><b>MATTERS ARISING</b></p> <p>Refer to action log.</p> <ul style="list-style-type: none"> <li>• Year 11 destination data – to be covered under Agenda Item 2 (BFP)</li> <li>• SEND policy – upload SEND governor details once agreed. Actioned. L Perks added.</li> <li>• Membership – added to today’s agenda</li> <li>• Additional Chromebooks (x50) – added to Budget agenda item BFP 3.</li> <li>• Policies/protocols – added to today’s agenda item BFP 7.</li> </ul>
6	<p><b>MEMBERSHIP</b></p> <ul style="list-style-type: none"> <li>• Tom Faulkner. Formally appointed as a co-opted governor. 4 years term of office.</li> <li>• Tom Faulkner. Elected as Vice Chairperson. 1 year term of office.</li> <li>• Staff Governor Vacancy/Election: Clerk confirmed details had been circulated to staff; currently 2 returns received.</li> <li>• Co-opted governor. Register of interest via TCAT.</li> </ul> <p><b>Action: Clerk to update governors on staff election outcome on 27/04/2026</b></p> <p><b>Action: Clerk to update GIAS and the academy website to reflect above changes</b></p> <p><b>Action: Clerk to contact potential new governor.</b></p>

**7 LINK GOVERNOR REPORTING – PRINCIPAL**  
 The Principal revisited this item and reminded governors of the procedures and processes for link governor roles, explaining the rationale of both monitoring and academy experience reports.

The following link governor roles were discussed and agreed.

Strand	Governor(s)	SLT lead	Monitoring Activity
Safeguarding (Statutory)	Lauren Perks	CRI	Monitoring Report
SEND/Inclusion (Statutory)	Lauren Perks	CRI	Monitoring Report
Careers (Statutory)	Steve Whatmore (interim)	SCH/LBS	Monitoring Report
T&L Curriculum	Tom Faulkner	MMC	Academy Experience Report
Achievement/PP	Tom Faulkner	SMU	Academy Experience Report
Attendance	Heather Jones	SMU/CMC	Academy Experience Report
Behaviour	Heather Jones	SCO	Academy Experience Report
Personal Development	Lauren Perks	LBS	Academy Experience Report
Business Operations	Debbie Coyne	AVR	Academy Experience Report
Leadership & Governance, including finance	Lauren Perks	PGR	Chair & Principal Meetings

Governors were thanked for agreeing to fulfil these roles.

**Action: SLT to make contact with their relevant link governor.**

**8 TERM DATES 2027-2028**  
 The Principal proposed the term dates for 2027–28. The Principal has kept to the same pattern as previous years and explained how twilight sessions have now been incorporated into the 1267-hour calculations from 2026–27 onwards.

The Principal also advised governors of the changes to staff well-being sessions and proposed changes to the academy day. Further information will be provided during agenda item BFP 6 – Principals Report.

**Noted and agreed. Clerk to circulate to the LA.**

## BFP MINUTES 23/03/2026

**9 CEIAG UPDATE, INCLUDING NATIONAL CAREERS WEEK – Access & Impact.**  
 S Charnock delivered a PowerPoint presentation.

**Overview**  
 This report summarised student progression, course participation, and the impact of our recent Careers Week activities and provided governors with insight into post-16 outcomes, student engagement, and planned next steps in careers education.

**Annual Activity Survey 2025 – Course Participation**  
**Total cohort:** 160 students

Course Type	Number of Students	% of Total
Level 2 Course	33	20.6%
Level 3 Course	46	28.8%
GCE A/AS/A2 (Level 3)	53	33.1%
<b>Total Level 3 (Course + A-Level)</b>	<b>99</b>	<b>61.9%</b>
Level 1 Course	27	16.9%
GCSE Course(s)	1	0.6%

- The majority of students progressed to **Level 3 pathways (61.9%)**.
- Minimal participation in Level 1 courses and other non-standard pathways.
- Strong trajectory towards further education, reflecting academic ambition and post-16 preparedness.

## Destinations & Outcomes

Destination	% of Cohort
Full-time education	92.0%
Employment with training	1.7%
Full-time training	1.7%
Employment without training	1.1%
NEET	2.3%
No positive outcome	3.4%
Lost contact / Not known	0.0%

- 96.6% of students entered Education, Employment, or Training (EET).
- Low NEET rate (2.3%), demonstrating strong post-16 engagement.
- No students were lost to contact, reflecting excellent tracking and support.

## Careers Week 2026 (6th–10th July)

**Purpose:** To provide meaningful workplace encounters and career guidance for all students.

### Participation:

- Total student attendances: 398
- Gender split: 208 male, 190 female
- Year group breakdown:

Year	Total	Male	Female	SEND %	Pupil Premium %
10	112	65	47	7%	37%
9	88	46	42	4%	31%
8	98	47	41	9%	44%
7	96	55	41	5%	29%

### Focus Areas / Sectors:

- Healthcare: NHS, Psychology
- Business & Leadership: CEO Logistics, Business Leadership
- Technology: Cyber Security, Code Nation, T Levels
- Sports & Fitness: Personal Training, Learning Through Sport
- Other pathways: RAF, Hairdressing, Higher Horizons

### Impact:

- Students gained direct exposure to a wide range of career pathways.
- Reinforced the aspirational message: *"I can, I do and I will be."*
- Engagement was **inclusive**, with good representation of SEND and Pupil Premium students.

### Next Steps

- Individual careers meetings for all students to guide decision-making.
- Targeted careers events linked to student pathways.
- KS4 students to begin focused planning for post-16 options.
- Continued monitoring of progression into EET to maintain low NEET rates.

### Summary

- Strong progression to Level 3 courses (61.9%) and high EET rates (96.6%).
- Careers Week successfully engaged 398 students across all year groups.
- Inclusive approach with SEND (9.5%) and Pupil Premium (36.7%) participation.
- Governors can be assured that students are receiving comprehensive guidance and opportunities to make informed post-16 choices.

PGR proposed national careers week good for SW to call in re: Link governor role.

## 10 CAPITAL PROJECTS UPDATE/SITE WORKS OVERVIEW.

A Viar asked for the report to be taken as read and gave a brief summary of the key points of the report. **Governor Challenge:**

- Governors challenged projected solar savings and sought assurance on how estimates would be monitored. AVR confirmed savings are supplier-modelled and generation data is reviewed to track actual impact to ensure increased confidence in value for money and sustainability benefits and that cost control and long-term usability are prioritised.

- Governors challenged the overspend on the Food Room upgrade, seeking assurance on financial controls. AVR confirmed additional compliance requirements were the reason; improved contingency planning confirmed for future projects leading to assurance that lessons learned will strengthen future capital planning.
- Governors sought assurance on site safety pending roofing works AVR confirmed roofs are currently safe with mitigations in place and costs covered centrally by TCAT leading to assurances that operational risk is low and financial liability mitigated.

**ICT Capital Spend (Year 3: 2025–26)**

- Governors challenged the necessity of replacing Chromebooks, given their remaining lifespan. AVR explained phased replacement prevents a future cliff-edge loss of devices and sustains curriculum delivery assuring that proposals support continuity and educational delivery.
- Governors questioned alignment with the Trust’s emerging Digital Strategy. AVR confirmed the request was limited, transitional, and designed to maintain provision pending strategic changes resulting in confidence that spending decisions remain flexible and strategic.
- Governors queried the status of the wireless project. AVR confirmed that TCAT/Priestley are jointly undertaking tendering processes.

**Actions:**

**Tendered amount to be confirmed during the next BPF meeting.**

**Approved: Purchase of 50 Chromebooks (£10,000) for submission/allocation within the 2026-27 budget (not reserves)**

**11 FINANCE**

- i. TCAT reserves document for discussion
- ii. Monthly management accounts

JH asked for the reports to be taken as read and gave a brief verbal summary of the contents of the report.

**Year to Date Financials**

- Period 6 is showing a deficit budget position of £-109k.
- There has been £10k of capital purchases to date on the Savoy project.
- This leaves reserves reduced from the expected year end position at +£207k.
- The impact of the TCAT strategy funding document on BCA reserves is £153k

**Key Areas of Focus**

- Curriculum spend is overbudget budget in period 6. If spend is ceased at Easter there could be savings in this area to reduce the forecast deficit for the end of the year.
- Premises and IT spend is higher than expected by period 6, these areas need continuous close monitoring and should only now spend on essentials items and services for the remainder of the year.
- Catering costs are higher than budgeted, with the addition of another member of staff for the final term the catering costs are going to increase further.
- The full year Supply budget is overspent by £45k by the end of period 6.

**Governor challenge:**

Governors queried the reason for the overspend?

- JH confirmed mainly due to high staffing overspend. PGR confirmed the deficit will be reduced as much as possible and cited historical staffing budget of 85% should be reduced more in line with 75%. To help reduce this figure, looking at changing posts to support staff roles as more efficient to use support staff in pastoral roles.
- Savings will be recouped via installation of solar panels
- External catering will also help to reduce costs.
- Utilise On-site provision within the Trust to increase income.
- Supply/high staffing costs – PG to look to replace teachers who are leaving with ECTs when recruiting via natural waste.
- Considering increasing PAN between 5-10 students per year group **Action: PGR asked to discuss this option with the Trust.**

**Action: Currently reforecasting budget and will bring amended figure to next BFP meeting**

12	<p><b>OPERATIONS UPDATE. A VIAR</b></p> <ul style="list-style-type: none"> <li>i. H&amp;S. AVR asked for the report to be taken as read and provided governors with a brief summary of the report bringing to governors attention to the following: a reduction to accidents due to the implementation of correct footwear during PE.</li> <li>ii. Building &amp; Premises. AVR updated governors of the critical incident in Food Tech and outlined new measures introduced to prevent the reoccurrence of this type of incident in the future.</li> <li>iii. Catering Cash Flow update. Gross profit margin now 51.67%.</li> <li>iv. Scorecard Review update. Verbal summary of the report.</li> <li>v. Staffing and HR (Part II staffing). Verbal summary of the report. Attendance 93.99% compared to the same % this time last year. Teaching staff attendance 96.99% whilst support staff attendance is currently 91%. All measures are in place and staff absence and punctuality is managed as per the academy attendance policy. Action: <b>Beneficial to share attendance policy with staff.</b> Staff well-being charter will be introduced by June 2026 to help increase staff morale, resilience, better engagement, reduced sickness absence and higher performance and productivity.</li> </ul>
13	<p><b>PRINCIPAL'S REPORT</b></p> <p>PG asked for the report to be taken as read and gave a verbal summary to governors of the contents of each of the sections.</p> <p>6.1 School Improvement Priorities. Context/overview of key strategic obsession for this academic year revisited.</p> <p><b>6.2 Admissions &amp; Admissions arrangements for 2027-28.</b> Admission data summary outlined. Destination data shared and discussed. Pre-admission for the incoming year 7 2026-27: Total number of preferences expressed for the school = 329 Total number of preferences allocated = 180 Total number of preferences refused = 36 113 preferences expressed were no longer required as they were allocated a higher preference</p> <p>Places were allocated using the school's oversubscription criteria. Total number of pupils allocated = 180.</p> <p><b>6.3 Attendance.</b> Improving attendance remains a high priority within the academy and is currently 91.7% YTD which is slightly under the national average of 91.8% and under the BCA target of 93% for the year. BCA's PA figure is slightly under national at 23.1% (23.9 NA). Through our graduated response to PA and, our closely monitored PA cohorts (under the scrutiny of progress leaders), this figure has decreased week on week since January. Our aim is to reduce this to below 20% and our newly appointed AAP for attendance is holding some parental meetings over the coming weeks (in partnership with the LA) to address some of our more challenging cases in support of this.</p> <p><b>6.4 Safeguarding:</b> Safeguarding training for all staff is compliant.</p> <p><b>6.5 SEN/CiC:</b> The number of students with an Education Health Care Plan is 44 which is 20.85% of the students with Special Educational Needs and 4.96% of the student population.</p> <p><b>6.5 Behaviour including suspensions/PEX.</b> To date, we have recorded 61 suspensions this year, compared with 62 suspensions during the same period last year. This represents a reduction of 1 suspension. Recently BCA has seen an increase in suspensions due to a number of isolated incidents that needed to be actioned appropriately. Currently 2 PEX this academic year. Current improvements to behaviour procedures – internal data positive and shows consistency in policies.</p> <p><b>6.6 Pupil Premium Grant (PPG).</b> 388 students entitled to receive the grant. Current PPG allocation is £417,100</p> <p><b>6.7 School Performance and Standards.</b> Summary of points within the report. PPE series is now underway and BCA has seen a strong start both attendance wise and early indications on performance levels. Summary of Headline figures shared and discussed. <b>Action. Present outcome data at next meeting to governors.</b></p> <p><b>6.8 Review of PM outcomes.</b> Contents shared and discussed. 100% PM expected outcomes. s</p> <p><b>6.9 Evaluation of Schools CPD.</b> 5 point lesson approach shared with governors. Rationale behind new approach to IE explained to governors. Subject enhancement to be reintroduced from next year.</p>

	<p><b>6.10 Parental/Community Engagement.</b> This term, we have continued to gather parent input/feedback by using a survey questionnaire to consult parents and staff on the proposed change to Friday timings. For students, our planned focus will centre on career readiness and future planning. All of these activities are captured and aligned within our Stakeholder Management Plan.</p> <p><b>6.11 Well-being and work force review.</b> Offer shared with governors. Ongoing consultation with staff is taking place to explore alternative approaches to wellbeing time, aligned with the changes to the academy day. New academy day. Need to increase current teaching offer from 30.5hrs to 32.5 hrs . Staff and union consulted.</p> <p><b>6.12 Curriculum 2026-7.</b> A key feature of the new model is increased student choice. From next year, students will have greater autonomy in selecting subjects that reflect their interests, strengths, and aspirations. This approach is intended to enhance engagement, motivation, and ownership of learning, while also supporting improved outcomes by allowing students to pursue areas in which they are most likely to succeed.</p> <p>The academy reviewed the current teaching timetable, with a proposal to increase the teaching offer from 30.5 hours to 32.5 hours per week. This change was discussed with both staff and union representatives as part of the consultation process and proposed changes were agreed. Implementation Changes:</p> <ul style="list-style-type: none"> <li>• CPD sessions will be moved from Friday morning to Monday evening.</li> <li>• The revised timetable will also incorporate compulsory enrichment sessions as part of the extended teaching offer.</li> <li>• PGR to write to parents</li> </ul> <p><b>6.13 Off site Direction.</b> Governors updated on the current KS3/KS4 off site provision at BCA.</p>
<p><b>14</b></p>	<p><b>POLICIES &amp; PROTOCOLS</b></p> <p>TCAT Pay Policy 2025-26: Section 17.5. Leadership Posts (Points and Range) agreed and added to the policy. Policy to be uploaded onto IAMCOMPLIANT. Policy contents remain the same. Salary information 2025-26 added.</p> <p><b>Polices</b></p> <p>004 - TCAT Behaviour Policy – S Coley (updated with BCA information). Noted. 014 – Student ICT Acceptable use policy. No changes. T Finch. Noted.</p> <p><b>Protocols</b></p> <p>001 – Access to Student Records. Included within TCAT data protection policy. Noted. 002 – First Aid. No changes. Noted. 003 – Off site activities and educational visits. New TCAT policy. Noted. 004 – Records Management. Included within TCAT data protection policy. Noted. 007 – Anti-bullying. No changes. Noted. 022 – Marking and Feedback. No changes. Noted 008 - Education of LAC – C Rixham. No changes. Noted. 011 - Positive Mental Health – C Rixham. No changes. Noted. 006 – TCAT Attendance – S Mullen/C McLear. No substantive changes. Changes to staff names. Noted. 012 - Racialisation – C Rixham. No changes. Noted. 013 - Self-harm – C Rixham. No changes. Noted. 015 - Access Arrangements – C Rixham. No changes. Noted. 020 - Literacy – L Burns. No changes. Noted. 021 - Numeracy – M Roberts. No substantive changes. Noted. 024 - Homework Procedures – M McMillan. No changes. Noted.</p> <p>Postpone</p> <p><b>a. Professional Development – S Charnock. Postpone until Summer 27.04.26</b></p>
<p><b>15</b></p>	<p><b>AoB</b></p> <p>Governors added to TCAT rewards and well-being gateway.</p>